

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 11 Jan 2019 English 40-WPM BATCH-603
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ is used for data reading on CD.	CD Drive	Floppy Drive	Hard Drive	Pen drive	A
2	_____ Keys are NOT combination keys	Ctrl	Tab	Alt	Shift	B
3	Most commonly used input device is	Mouse	Keyboard	Scanner	None of these	B
4	Which web browser developed by Microsoft Corporation?	Netscape Navigator	Internet Explorer	Mozilla	Opera	B
5	If you delete your mail it is stored in	Trash	Inbox	Spam	None of these	A
6	We can see the object in big size using _____ command	Zoom out	Zoom In	Zoom left	Zoom right	B
7	Cursor is blinking Cross line where we can type the matter.	TRUE	FALSE			B
8	_____. Is the shortcut key to "Center Align".	Ctrl + G	Ctrl + C	Ctrl + E	Ctrl + H	C
9	Word file is save with .txt extension	TRUE	FALSE			B
10	In MS Word text can be made Italic by _____	Ctrl + I	Ctrl + B	Ctrl + U	None of these	A
11	In Excel Ctrl + X Command is used for	Copy	Cut	Search	Paste	B
12	Which is a correct answer for =average(30,70) in MS Excel 2010 ?	10	90	50	error in formula	C
13	In excel column are	Straight	Curve	Horizontal	Shape	C
14	Where we find the recently used file names in MS Excel 2010?	File tab	Home tab	Insert tab	Review tab	A
15	Cell Pointer is the _____ Border around the Active Cell.	Thin	Thick	Long	Outside	B
16	Which tab lets you to insert a design themes of your choice to your slide	Edit	Review	Design	View	C
17	To save presentation with different name _____ command is used	Save	Save As	Save Different	None of these	B
18	_____ is process in which all slides are displayed one after another on screen	Page Show	Image Show	Slide Show	None of these	C
19	Presentation Software is under the MS-Office application	TRUE	FALSE			A

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20	_____ option is used to see slide show at some particular time interval.	Time	Rehearse Time	Automatic	Watch	B
21	Sent Email is shown in Inbox.	TRUE	FALSE			B
22	Each component in network is called	Terminal	Computer	Server	Node	D
23	_____ contains deleted E-Mail	Compose	Sent Mails	Spam	Trash	D
24	While typing passwords shows in _____ On the screen	Black dots	Dot(.)	@	And (&)	A
25	Internet Explorer is _____ type of software	Word Processor	Spreadsheet	Presentation Maker	Web Browser	D