

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40-WPM 11 Jan 2019 English 40-WPM BATCH-601**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Mmc in memory card stands for _____	Multimedia Card	Magic Memory Card	More Memory Card	None of these	A
2	USB means Universal Serial Bus	TRUE	FALSE			A
3	Which type of software program is used to open a website?	Browser	HTTP	webpage	HTML	A
4	ALU Contains small electronic part called	Keystroke	Mouse	Register	Monitor	C
5	Which was the first internet tool for sending messages electronically?	Letter	Fax	Speed post	Email	D
6	Superscript, subscript, outline, emboss, engrave are known as	font styles	font effects	word art	text effects	B
7	To select any paragraph in document, _____ With mouse of paragraph.	Single Click	Triple Click	Double Click	Right Click	B
8	You can choose _____ to save document with new name	ctrl+s	save as	click tools	Save	B
9	ctrl+c command used in Word for	Select All	Paste	Copy	Delete	C
10	The ghosted text behind content of the text is called _____.	Marktext	Watertext	Watermark	None of these	C
11	The clear option in home tab in MS Excel 2010 can ____	clear comments	clear formats	clear hyperlinks	All of these	D
12	With _____ Function Current System Time gets inserted in Current Cell.	=Now( )	=Time( )	=Curent Time( )	=Clock( )	A
13	After starting MS-Excel 2010, we see _____ file by default	Book1	Document 1	Presentati on1	None of these	B
14	The Current Status of Worksheet can be seen on Bar.	Tool Bar	Title Bar	Status Bar	None of these	C
15	IF() is a logical function	TRUE	FALSE			A
16	Bullets option is available in _____ group in PowerPoint	Clipboard	Slides	Font	Paragraph	D
17	Which is not a part of slide design?	Themes	Backgrou nd	Animation	Page setup	C

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18	Use Ctrl+A => Ctrl+C=>Ctrl+V on the slide pane to _____	Rename all slides	select all slides	delete all slides	paste all slides	D
19	Themes command is available in _____ tab in PowerPoint	Design	Insert	Transition	View	A
20	In PowerPoint File Tab is divided into _____ - parts.	One	Two	Three	Four	C
21	To send e-mail to a person we required _____ of that person	E-mail address	Mobile Number	Postal Address	Web Site	A
22	Which of the terms as Browser?	Document editor	E-Mail client software	System Software	Network Connector	B
23	The software that finds documents for us on the web using keywords	Web Site	Search engine	Webpage	Server	B
24	_____ Is a secondary memory.	RAM	ROM	Cache	Optical Disk	D
25	A file having .GIF extension represents _____ file.	Image	Text	MS-Excel	Audio	A