

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 05 Jan 2019 English 40-WPM BATCH-105
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ Are also called personal computers (p.c.)	Mainframe Computer	Super Computer	Micro Computer	Mini Computer	C
2	Metallic platters are used in	Floppy Disk	Hard disk	Optical Disk	Pen drive	B
3	GUI stand for	Graphical User Interface	Graph User Information	Grey user Interface	None of these	A
4	What does "E" in Email means	Electric	Expert	Electronic	Excellent	C
5	Website's main page is called as ?	Browser page	Search page	Home page	Bookmark	C
6	Total number of pages in current document is shown on	Scroll bar	Formula bar	status bar	tool bar	C
7	If the mouse moves in _____ the pointer look 'I-beam' shape.	Page Area	Tabs & Ribbons	Status bar	Title Bar	A
8	Word's default alignment is	Left Align	Right Align	Justify	Center	A
9	To select any word in document, _____ With mouse on the word.	Double Click	Triple Click	Single Click	Right Click	A
10	To see how current word document will be look after printing _____ is used	Print	outline view	Print Preview	outline view	C
11	_____ Option is available only in MS-Excel Window.	Status Bar	Title Bar	Menu Bar	Formula Bar	D
12	Rows and Columns are data grid.	TRUE	FALSE			A
13	Cell is the intersection of _____	two cells	workbook	worksheet	row and column	D
14	Which group contains equation option in MS Excel 2010 ?	symbols	text	links	charts	A
15	in MS Excel 2010 we find AutoSum button in _____ ?	File tab	View tab	Formulas tab	Review tab	C
16	In _____ view the slides are displayed in small size like thumbnails.	Reading	Normal	Notes Page	Slide sorter	D
17	You can insert a hyperlink in a slide	TRUE	FALSE			A

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18	You can insert clip arts online as well as offline	TRUE	FALSE			A
19	In a slide using Ctrl+U we can give _____ effect to a text selected.	italic	bold	underline	new	C
20	Tables command is available in _____ tab in PowerPoint.	Home	Insert	Transition	View	B
21	Internet is collection of _____	Adhoc network	Wireless network	Interconnected networks	Mobile network	C
22	WAN stand for _____.	Local Area Network	Man Area Network	Wide Area Network	None of these	C
23	In Windows 7, pressing Ctrl + C will _____.	Copy selected item	Cut selected item	Paste selected item	Delete selected item	A
24	To open PDF document, we should have _____ software.	compiler	PDF Reader	notepad	interpreter	B
25	Todays modern technology uses _____ cable for Networking.	Coaxial	Fiber-optic	Twisted Pair	Shield Twisted pair	B