

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 05 Jan 2019 English 40-WPM BATCH-101
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Floppy Disk have various platters (disks) instead of one.	TRUE	FALSE			B
2	Extension of powerpoint file is _____.	.Txt	.Pptx	.Docx	.Exe	B
3	Which system is method of electronically sending and receiving of messages	Browser	webpage	Website	Email	D
4	Data is converted into information by _____	Data	HDD	FDD	Micro Processor	D
5	In E-mail BCC means Blind carbon copy.	TRUE	FALSE			A
6	To decide border setting by using the option in _____. Font Group	font style	Line Style	Border	All of these	C
7	_____ is used to refresh the active window	F5	F6	F1	F2	A
8	Ctrl + L means _____...	New Document	Close Document	Right Indent	Left Alignment	D
9	_____ key is used to remove one letter next to the cursor position.	Home	End	Backspace	Delete	D
10	In MS-Word 2010 _____ Is not a alignment.	Left	Right	Bottom	Justify	C
11	What is referred to thick border of active cell in MS Excel 2010 ?	pointer cell	selection	active cell	thicker cell	C
12	Which Short- Cut key is used for insert Worksheet?	Shift+F5	Shift+F11	Shift+F12	Shift+F3	B
13	Which is not a chart type in MS Excel 2010 ?	surface	settle	scatter	stock	B
14	IF() is not a logical function	TRUE	FALSE			B
15	In Ms-Excel 2010 total _____. Rows are in one worksheet.	10,48,576	12,25,000	15,23,000	18,20,000	A
16	We can use Slide Show View to see slides after another, on screen.	TRUE	FALSE			A
17	The time given in the slide transition section is in _____.	minutes	seconds	millisecond	None of these	B

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18	To give effective presentation to client _____ is used	Notepad	Access	Excel	PowerPoint	D
19	We can insert a pie chart in a presentation file.	TRUE	FALSE			A
20	In _____we can do Rehearsal of the time required for each slide.	Set Up Show	Rehearse Timings	Slide Transition	Custom Animation	B
21	1024 gigabytes means _____.	1 Megabyte	10 Gigabyte	1 Terabyte	8 Bits	C
22	We can restore deleted file from _____.	Task Bar	Menu Bar	Address Bar	Recycle Bin	D
23	Videsh Sanchar Nigam Ltd. is VSNL long form.	TRUE	FALSE			A
24	A domain name ending with ".mil" is _____	A commercial site	A military Web Site	A network site	An organization	B
25	LED stands for _____.	Laser Emerging Diode	Light Emitting Diode	Layer Emitting Diode	Light Emitting Device	B