

**MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 30-WPM 11 Jan 2019 English 30-WPM BATCH-604**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Output of printer is often referred as _____	Soft Copy	Hard Copy	Digital Copy	None of these	B
2	To display commercial site following type of domain code is used.	.com	.edu	.exe	.gov	A
3	Which of the following is not search Engine?	Chrome	Internet Explorer	Microsoft Word	Mozilla	C
4	The insertion point can be shifted to next line by _____ key.	Right Arrow key	Left Arrow Key	Up Arrow Key	Down Arrow Key	D
5	_____ is primary Memory	Hard Disk	RAM	Pen Drive	None of these	B
6	In Ms-Word, showing word underlined with a wave red line indicates _____	Grammatical Mistake	A highlighted word	spelling mistake	An underlined word	C
7	"Smiley face" shape is in the _____ Option of Insert Tab	Shape	Status	Formatting	Standard	A
8	_____ is not a type of page margin.	Left	Right	Center	Top	C
9	_____ item is printed at the bottom of page	Header	Foot Note	Title	Footer	D
10	All the letters of selected matter are converted to small cases with _____	Upper case	Lower case	Toggle case	change case	B
11	Picture can be inserted from _____ Tab	File	Insert	Formulas	Data	B
12	Zoom to selection option is available in _____ tab in MS Excel 2010 .	view tab	Home tab	review tab	Insert tab	A
13	The "doughnut chart" can be created in MS Excel 2010	TRUE	FALSE			A
14	Autofill Option is used to get 1,2,3,4 Numbers in _____ Column.	Serial Number	Down	Up	None of these	A
15	In MS-EXCEL _____ type of file can be created	Workbook	Document	Presentati on	Project	A
16	Spelling command is available in _____ tab in PowerPoint	Home	Review	Transition	View	B
17	Language option is under _____ Tab in PowerPoint.	Slideshow	Review	View	Insert	B
18	Design and Layout are given to the slides according to _____ selected	Template	Page	Picture	Chart	A

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 30-WPM 11 Jan 2019 English 30-WPM BATCH-604**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
19	To select Placeholder box bring mouse pointer on it, and _____ on it.	Double Click	Click	Drag	Triple Click	B
20	Notes of the presentation file is known as _____	Slide	Handouts	Placeholder	Text	B
21	Information in ROM is lost upon electricity switch off.	TRUE	FALSE			B
22	RAM is also called as Volatile memory	TRUE	FALSE			A
23	In Windows 7, _____ shortcut key is used to display help.	F10	F1	F3	F5	B
24	_____ is an internet search tool.	Gmail	Facebook	Chrome	Gopher	D
25	To prevent computer from virus, use _____	Virus Protector	Antivirus	Anti Protect	Virus Wall	B