

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 10 Jan 2019 English 30-WPM BATCH-505
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Which of the following options are available in Email?	Inbox	sent	Spam	All of these	D
2	What is used to specify the location of the website?	URL	HTTP	HTML	FTP	A
3	_____ Comprises features of both digital and analog computers.	Micro Computer	Mini Computer	Hybrid Computers	Super Computers	C
4	A group of computers attached to one another through _____	Network	printer	scanner	None of these	A
5	Flash memory cards are used in _____	Mobile Phones	Digital Camera	Mp3 Players	All of these	D
6	↓-This arrow key is used to _____ the cursor on the line above	DELETE	MOVE	SCROLL	None of these	B
7	To select any word in document, _____ with mouse on the word.	Single click	Right click	Tripple Click	Double Click	D
8	To close the print preview press the '_____.' key from keyboard	Page Up	Cut	Delete	Esc	D
9	Print option is given in _____ Menu.	View	File	Edit	Window	B
10	We can insert page number at _____.	header	Both Header and Footer	footer	None of these	B
11	In MS Excel 2010 which group contains the Fill option ?	alignment group	cells group	editing group	Styles group	C
12	In MS Excel 2010 which group contains the AutoSum option ?	alignment group	cells group	editing group	Styles group	C
13	Default file name in Excel workbook is	Document 1	File1	Book1	None of these	C
14	Which is a correct answer for =int(55.4) in MS Excel 2010 ?	55.9	56	55	55.91	C
15	_____ option is used to get 1,2,3,4, Numbers in Sr. No. Column	Autofill	Min	Average	Today	A
16	Effect options to transition is inside _____ group in PowerPoint	Transition to this slide	Slide	Presentati on Views	Page setup	A

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17	Files of MS PowerPoint are called as _____	Document	Spreadsheet	File	Presentation	D
18	You can create worksheet in MS PowerPoint	TRUE	FALSE			B
19	Presentation files can be made in Notepad	TRUE	FALSE			B
20	In PowerPoint Smart Art can be inserted from _____ Tab.	Illustrations	Links	Text	Images	A
21	_____ computers work on bits.	Analog	Digital	Virtual	Rational	B
22	Data and instructions are fed in the computer using _____ device.	input	Output	Storage	Control	A
23	What is a web Browser?	Document editor	E-Mail client software	System Software	Network Connector	B
24	To use E-Mail you need E-Mail account and internet connection	TRUE	FALSE			A
25	In Windows 7, Text files are created using _____	Note Editor	Notepad	Calendar	Slide show	B