

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 30-WPM 10 Jan 2019 English 30-WPM BATCH-504**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ Is not output device	Speakers	Monitor	Printer	None of these	D
2	Output of printer is called as _____	Soft Copy	Hard Copy	Display Copy	None of these	B
3	Following are popular mail protocol.	POP	SMTP	IMAP	All of these	D
4	Screen resolution is measured in _____	Dots	Points	Colors	Pixels	D
5	Fifth Generation of Computer starts from _____	1990	1995	1980	1982	A
6	_____ option cancels previous action in msword.	copy	paste	Formattin g	undo	D
7	_____. shortcut key is used to spell check in MS-Word	F1	F2	F7	F8	C
8	In MS-Word what Ribbon do you use to change margins?	Page Layout	View	Insert	Home	A
9	Undo option is given in File Toolbar	TRUE	FALSE			B
10	Bold, Italic, Regular are known as _____	Font Styles	Font Effects	Word Art	Text Effects	A
11	_____. Means instruction to perform calculations.	Text	Formula	Number	Cell Reference	B
12	Scroll bars are use to Edit the contents of a cell.	TRUE	FALSE			B
13	In Excel _____ is not type of view	Normal	Page Layout	Print Layout	Custom	C
14	Chart option is available in _____ in MS Excel 2010 .	Insert tab	Home tab	page layout tab	view tab	A
15	It is not possible to insert a column in the work area.	TRUE	FALSE			B
16	In PowerPoint one can insert screenshot from _____ Tab.	Illustration s	Links	Text	Images	D
17	In PowerPoint font color is inside _____ group in home tab	Timing	Font	Presentati on Views	Page setup	B
18	Tables command is available in _____ tab in PowerPoint.	Home	Insert	Transition	View	B
19	Which key is used to decrease font size?	Ctrl + [	Ctrl + ]	Shift + [	Shift + ]	A
20	To insert new slide _____ command in PowerPoint is used.	Ctrl + N	Ctrl + S	Ctrl + M	All of these	C

**MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 30-WPM 10 Jan 2019 English 30-WPM BATCH-504**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
21	In network _____ nodes are around a central server.	E-Mail Clients	Clients	Modem	Baud Rate	B
22	_____ key combination opens the start menu in Windows 7.	Ctrl + F10	Ctrl + Esc	Ctrl + F5	Ctrl + Home	B
23	In Windows 7, we can restore and reuse the items in recycle bin.	TRUE	FALSE			A
24	In binary number system, 0 & 1 are called as	Bit	Byte	Digit	Number	A
25	_____ scans the whole program and then only shows all the errors.	Interpreter	Compiler	Accumulator	Register	B