

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 08 Jan 2019 English 30-WPM BATCH-304
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Which service was the first internet service provider?	NSF net	FAX	ARPANET	TELENT	C
2	Windows-7 is _____ software.	Application Software	System Software	General Software	Drawing Software	B
3	Which is a Programming or scripting language used for web designing?	HTML	XML	Microsoft Word	Microsoft PowerPoint	A
4	.exe file can not be used to attached with E-mail.	TRUE	FALSE			A
5	In gmail Deleted messages are automatically moved to _____	Trash	spam	Inbox	Sent mail	A
6	Page Layout View is under _____ tab	Home	View	Data	Insert	B
7	We can edit typed matter from header and footer	TRUE	FALSE			A
8	In word left,right,center,justify are different types of _____	line spacing	alignment	charts	fonts	B
9	_____means readymade formats provided by words.	WordArt	font styles	Font size	Template	D
10	Sort and Filter commands in Home Tab are also available in _____ Tab.	View	Data	Page layout	Insert	B
11	By using _____ Option we get the Printouts.	Preview	Print	Page Layout	All of these	B
12	In MS-Excel _____... type of File can be created.	Workbook	Document	Presentation	Project	A
13	Where you find the option to include word art in MS Excel 2010 ?	embed tab	include tab	addart tab	Insert tab	D
14	In Excel Sequentially Selected cells are called	Cell span	Line	Cell range	None of these	C
15	In Worksheet the Heading of last Column is XFD	TRUE	FALSE			A
16	_____-- keys is used for Help option.	Help	find	search	move	A
17	.pptx is the extention of Power Point	TRUE	FALSE			A
18	_____ shows slides in full screen	Zoom	Show	Slide Show	All of these	C
19	_____ can be referred by the speaker while giving a presentation.	Speaker's Note	Page Notes	Slide	Document	B

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20	The current slide theme can be seen on the _____ bar	Status	Title	Menu	File	A
21	LAN is the biggest Network in the world.	TRUE	FALSE			B
22	In Windows 7, pressing Esc key will _____.	Redo an action	Undo an action	Display Menu	Cancel the current task	D
23	Mouse is a pointing device.	TRUE	FALSE			A
24	Primary memory is also called as _____ memory.	Additional	Secondary	Internal	External	C
25	RAM is a _____.... Memory.	Volatile	Permanent	Virtual	additional	A