

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 07 Jan 2019 English 30-WPM BATCH-203
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Sequential and Random are two types of records access.	TRUE	FALSE			A
2	0' and '1' are part of _____ system	Unary	Binary	Trinary	None of these	B
3	Folder can have many subfolders and files.	TRUE	FALSE			A
4	Sending of letter over internet is done through	Email	Messaging	Posting	Copying	A
5	_____ Are types of flash memory cards	Sd	Mmc	Memory Stick	All of these	D
6	To reach end of typed document _____ shortcut key used	ctrl+c	ctrl+v	ctrl+end	None of these	C
7	Cut-Paste and Copy-Paste are the _____ processes.	different	same	change	None of these	A
8	In MS-Word _____ option is used to highlight	Text effect	Font Color	Text Highlight Color	All of these	C
9	In MS-Word, name of the document is displayed on	Title Bar	Status Bar	Ruler	Indent	A
10	In MS-Word cut option is available in _____ Tab	Home	Reference	Review	Edit	A
11	MS-Excel is Spreadsheet type of _____ Software.	System Software	Application Software	Software	None of these	B
12	Custom View option is available in _____	View	Review	open	Home	A
13	Which is a correct answer for =round(89.51,1) in MS Excel 2010 ?	89.45	89.5	89.4	90	B
14	Which is not a correct view in MS Excel 2010 ?	page layout	normal	page break view	print layout view	D
15	Which chart is not in MS Excel 2010 ?	bubble	Line	scatter	rectangle	D
16	The default orientation of a slide is portrait	TRUE	FALSE			B
17	You can create Document in MS PowerPoint	TRUE	FALSE			B
18	PPT stands for _____	PowerPoint	picture	Bitmap Image	Bitwise Image	A
19	To delete slide _____ command is used by clicking on slide with mouse	Clear	Delete Slide	Erase Slide	Remove	B

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20	_____ is added to a slide to illustrate and compare data	Chart	Images	Clip art	Line	A
21	Hardware management is performed by _____.	Compiler	Operating System	Interpreter	Virus	B
22	With ___ system we can convert voice in telephone signals.	VSNL	Voice-messaging	Fax	Printer	B
23	_____. Is a gadget provided by Windows 7.	MS Word	MS Excel	MS PowerPoint	Calendar	D
24	Operating system is a program.	TRUE	FALSE			A
25	Server allows the clients to share its resources.	TRUE	FALSE			A